



**OFFICE OF THE DEAN & PRINCIPAL,
MAHARAJA KRISHNA CHANDRA GAJAPATI MEDICAL COLLEGE,
BRAHMAPUR.760 004, GANJAM, ORISSA.**

Tel. 0680.2292746, FAX: 0680.2292809 // E.mail: prin_mkcgmcherhampur@yahoo.com //
mkcgmc.bam@gmail.com Website: www.mkcgmch.org

No. 3212 /MCB.2019/Welfare./Dated, Brahmapur the

22nd May, 2019.

**TENDER NOTICE
FOR AWARD OF CONTRACT FOR PROVIDING OF SERVICES OF
BIO-MEDICAL WASTE MANAGEMENT**

Sealed Tender are invited from the reputed manpower agencies/service providers to provide the services of Bio Medical Waste Management of MKCG Medical College & Hospital Berhampur for a period of one year which is extendable up to a maximum period of 3 (three) years subject to periodic review of performance.

The detailed information for outsourcing of aforesaid service is available in the Tender document which may either be downloaded from the website www.mkcgmch.org or procure in person from the office of the Dean & Principal, MKCG Medical College Berhampur (GM), Odisha on any working day between 11 A.M to 4 P.M on payment of Rs.2000/- (Rupees two thousand) only. The last date & time of submission of Tender document is 21 (twenty one) days from the date of publication of the Advertisement in News paper through Speed post/ Regd Post only.

The undersigned reserves the rights for cancellation of the Tender at any time without assigning any reason thereof.


Dean & Principal,
M.K.C.G. Medical College,
Berhampur.

**TENDER DOCUMENT FOR OUT SOURCING OF BIO-
MEDICAL WASTE MANAGEMENT OF THE M.K.C.G MEDICAL
COLLEGE & HOSPITAL, BRAHMAPUR**

**OFFICE OF THE DEAN & PRINCIPAL, MKCG MEDICAL COLLEGE,
BERHAMPUR, ODISHA**

Tel: (0680)-2292746, Fax No.2292809

**E-mail: prin_mkcgmcberhampur@yahoo.com,
mkcgmc.bam@gmail.com**

Price: Rs.2000.00 /-

**(Those who download the tender document from Website
www.ganjam.nic.in should enclose a DD for Rs. 2000 towards
cost of tender paper)**

**Last Date for submission of tender is 25/06/2019 BY
SPEED POST/REGD. POST ONLY**

For Outsourcing Agents for BMW Management in MKCG Medical College & Hospital of Berhampur, Ganjam Odisha:

1. All the workers engaged by the outsourcing agency shall have uniform with the logo of the Agency.
2. All staffs of the organization shall bear photo identity cards during the period of work, which shall be duly signed by the Superintendent of the Hospital and representative of the Organization.
3. The Outsourcing Agent shall furnish the List of Staff (above 18 years of age only) with Proof of Identity and address to the Superintendent after finalization of the Outsourcing of services.
4. All the personnel to be engaged by the Organization/Agency should be covered under the statutory Government regulations framed from time to time.
5. The concerned authority of the Hospital may request the Tenderer/Agency to withdraw any of their workers from the Hospital without assigning any reasons, within 24 hours of prior intimation.
6. The Tenderer/Agency will abide by all the rules and regulation relating to Bio-Medical waste labour laws, accident, workmen compensation act, Workmen Insurance, ESI, EPF etc. This will be the sole responsibility of the Tenderer/Agency. The authority will not be a party at any stage to any kind of dispute if arises relating to the above.
7. Any damage/pilferage to the Hospital property due to mishandling, carelessness of the contractor/agency or his workmen will be recoverable from the Agency's bill and all materials issued to the contractor shall be his sole responsibility during the entire period of the contract.
8. The service provider should depute qualified and dedicated staff (trained in the field of Bio Medical Waste management) to manage the Bio-Medical Waste Management activity in the Hospital and will coordinate in executing the same with the Bio-Medical Waste management monitoring committee of the Hospital and be responsible for supervision of the work. The Service Provider should preferably engage a Bio Medical Engineer for supervision of equipment.
9. All the employees will have to be covered under insurance against any personal accidents/health hazards and the Hospital authority will not be liable for payment of any compensation on that account.
10. During execution of work, the contractor should follow all standard norms of safety measures/precautions to avoid accidents/damages to men, machine and building etc. On non-performance to this clause suitable fine/penalty as decided by the Authority will be imposed.



11. Generator of the Bio-Medical Waste is responsible for providing segregated waste to the Contractor/Agency. The Doctors/Pharmacists/ Staff Nurses as well as Sweepers at designated places will be directly held responsible for segregation of Bio-Medical Waste. The wastes shall be segregated as per the provisions of the BMW (H&M) Rules 1998 and Bio-Medical Waste management Rule-2016 and amendments from time to time. The Contractor/Agency shall report about the non segregated waste to the prescribed authority. The points of segregation will be handled by the agency. The designated colour bags will be put in respective coloured bins and lifted from time to time after they become two third full. Bags are to be closed by tying a string and taken to the plant site for disposal. Each bag shall be labeled as per the Schedule III & IV of the BMW management Rules 2016 and amendment Rule-2018. The coloured containers shall be strong enough to withstand any possible damage that may occur during loading, transportation or unloading of such containers. These containers shall also be labeled as per the Schedule - IV of the Rules. Sharps shall be collected in PPC. The person responsible for collection of Bio-Medical Waste shall also carry a register with him to maintain the record such as name of the generation point, type and quantity of waste received, signature of the authorized person (I/C sister of the ward), day and time of collection, etc.

12. The collection and transportation of Bio-Medical Waste shall be carried out in a manner so as to avoid any possible hazard to human health and environment. The timing of collection of the waste will be preferably before 8.00 AM daily. In OT & Casualty the collection of waste should be two times per day.

- The Bio-Medical Waste collected in Polybags shall be transported to the CBWTF in a fully covered vehicle. Such vehicle shall be dedicated for transportation of Bio-Medical Waste only and provided by the Agency.
- **The contractor shall collect the Bio-Medical Waste from the outside Hospitals in a specified container and the respective Hospitals shall pay the requisite fee (i.e. Rs. 3.80 per Km travelled) for the service, besides the rate approved for management of Bio-Medical Waste.**

13. The Schedule appended from-I to IV and Form-I of Bio Medical waste management Rules-2016 and its Amendment Rules-2018 shall apply during collection, receive, store, transport, treat dispose or handle Bio Medical Waste in any form.



14. The Contractor/Outsourcing Agent shall maintain all the records related to Bio-Medical Waste Management of all the units. Daily records shall be maintained for the waste accepted and treated waste removed from the site. This record shall include the following minimum details.

- Waste Accepted: waste collection date, name of the Dept / unit, waste category as per the rules, quantity of the waste, vehicle number and receiving date (at site).
- Treated waste removed: Date, treated waste type, quantity, vehicle number and location of disposal.
- Log Book: A log book shall be maintained for each treatment equipment installed at the site and shall include the following:
 - The weight of each batch.
 - The categories of waste as per the rules.
 - The time, date and duration of each treatment cycle and total hours of operation.
 - The complete details of all operational parameters during each cycle
- Site Records: Site records shall include the following:
 - Details of construction or engineering works.
 - Maintenance schedule, breakdowns/trouble shootings and remedial action.
 - Emergencies
 - Incidents of unacceptable waste received and the action taken thereof.
 - Details of site inspections by the officials of the regulatory agency and necessary action on the observations.
 - Daily, monthly and annual summery records of all the above shall be maintained and made available at the site for inspection whenever required by an authorized officer of regulatory agency.

15. After the allotment of the work, the said contractors shall have it sign an MOU with the concerned authority regarding the detail scope of services to be executed within 15 days of issue of valid orders..

16. The said contract will work for maximum period of **one year from the date of agreement and may be extended for a maximum period of three years subject to periodical review of the service.** During this period if at any stage of time, the Hospital Authority finds noncompliance of the assigned work, the said contractor will be served with a notice period of one month and if still non compliance is there, the said contract will be cancelled and new party will be assigned with the said services.

17. After allotment of the order, the Outsourcing agent shall execute the service within 15 days of the issue of letter.



18. The Outsourcing Agent has to submit a Physical Status Report of the Hospital within one month of issue of Order to the DMET (O) through proper channel as the case may be.
19. Besides, the Outsourcing agent has to submit Monthly Progress Report/Status report duly signed by the Dean & Principal//Superintendent/Hospital Manager with remarks to the Dean & Principal/DMET (O) as the case may be without fail. Three consecutive Adverse Remarks may be treated as automated cancellation of the Contract and the same work may be allotted to another agency.
20. The Outsourcing Agents shall be under the Administrative Control of the Superintendent MKCG medical College Hospital and the work will be supervised by the Hospital authorities.
21. The number of workers to be engaged by the Outsourcing Agency is a) Bio Medical engineer-1 b) Skilled Labour-6 c) Un-Skilled labour-10 (To be mentioned by the Tenderer) for the existing 1156 Beds, PICU, NICU, ICUs OTS etc including Blood Bank, Pathology & Microbiology of College subject to increase of further Beds in near future.
22. The Agency will verify the antecedents of all employee engaged for BMW management of the MKCG MCH through police verification on his own way and submit with bio-data & other relevant records to the Hospital authorities within 15 days from the date of deployment.

PENALTY

23. In case of deficiencies in providing quality service, the authority will have the right to impose penalty as per decision of the Committee which shall be deducted from the monthly bill. Besides penal action as per existing Rules & regulations, guidelines shall be intimated against the agency for any commission & omission.

FINANCIAL

23. The Technical Bid should be accompanied with an Earnest Money deposit (EMD), refundable without interest, of **Rs.50,000/- (Rupees fifty thousand)** only in the form of Demand Draft / Pay Order drawn in favour of Dean & Principal, M.K.C.G. Medical College, Berhampur(Gm), Orissa - 760 004 **failing which the tender shall be rejected out rightly**
24. The Earnest Money Deposit in respect of the agencies which do not qualify the Technical Bid (First Stage) / Financial Bid (Second competitive stage) shall be returned to them without any interest. In case of successful tenderer if the agency fails to deploy the required manpower against the initial requirement within 30 days from date of placing the order the EMD shall stand forfeited without giving any further notice.

25. The successful tenderer will have to deposit a **Security amount of Rs.2,00,000/- (Rupees two lakh) only** in the form of Fixed Deposit Receipt (FDR) made in the name of the agency but hypothecated to the Dean & Principal, M.K.C.G. Medical College, Berhampur(Gm), Orissa - 760 004, covering the period of contract. In case, the contract is further extended beyond the initial period, the FDR will have to be accordingly renewed by the successful tenderer.

N.B All documents submitted shall be chronologically numbered having signature with official seal of the authorized signatory on each page and total number of pages shall be mentioned on the top sheet duly authenticated by the authorized signatory. In case the tender document is signed by the authorized signatory, a copy of the Power of Attorney/Authorization may be enclosed along with the tender for consideration.

A handwritten signature in black ink, consisting of a stylized, cursive script.

APPLICATION FORM FOR UNDERTAKING BMW OUT SOURCING SERVICES

Name of the Agency	
Address with Phone Number	
Status of the Agency (Attach supporting documents)	
Number of employees on roll	
Working experience in the related field (if any) specify	
Implementation Plan (Document to be enclosed)	
Indicators of achievement	

Date:

Place:

Authorized Signatory



FORMAT FOR TECHNICAL BID FOR OUTSOURCING OF BIO-MEDICAL WASTE SERVICE

Name and Address of the Organization/ Agency :		
Sl. No.	Criteria	Particular submitted
1.	Organizational Constitution- Proof of registration	
2.	Years of Experiences	
3.	Staffs: Bio-Medical Engineer Skilled Unskilled:	
4.	No. of Assignments: Finished: Current Assignments in Hand	
5.	Pollution control board licence/approval	
6.	Valid Labour license	
7.	Income/solvency proof of last 3years-audited bank statement/P&L report etc.	
8.	IT Return last three years	
9.	Pan Card	
10.	VAT clearance certificate	
11.	GST Registration	
12.	Documents in support of experience	
13.	Documents in support of handling BMW equipments.	
14	EMD Rs. 50000/- (Fifty thousand) only	
15	Service Tax Regd.	
16	An affidavit sworn before the Executive Magistrate to the effect that neither the owner/proprietor of service provider have been blacklisted by any organization or are defaulters of any tax liability	

** Please attach supporting documents for the above requirements unfailingly otherwise the bid will be summarily rejected.

Date:
Place:

Authorized Signatory



FORMAT FOR FINANCIAL BID FOR OUTSOURCING OF BIO-MEDICAL WASTE SERVICE

Name and Address of the Organization/ Agency		
Sl. No.	Criteria	Particulars in India Rupees
1.	Charges per bed per day MKCG Medical College, Hospital and Blood Bank, Microbiology, Pathology, ICU , OTs etc including Poly bags.	
2.	Charges per bed per day other Healthcare facilities.	
3.	CMC/AMC cost of the follow equipment : 1. Incinerator 2. Shredder 3. Microwave 4. Autoclave	

Date:

Place:

Authorized Signatory

NB: Sale Proceed of the disposal of following items per KG may be quoted separately in Financial Bid. The approved firm will take up the additional disposal work and deposit the sale proceed in the office of the Superintendent in regular basis.

1. Biomedical Plastic waste, Saline bottle, Syringe etc
2. Glass Ware, vials with or without Aluminum foil

**TENDER PROVIDING BIOMEDICAL SERVICE TO
MKCG MEDICAL COLLEGE & HOSPITAL BERHAMPUR**

TENDER NOTICE NO. 3212 Dt. 22/05/2019

BID PERIOD: 05/06/2019 TO 25/06/2019

LAST DATE FOR SUBMISSION OF BID:- 25/06/2019 BY 5 P.M

DATE OF OPENING OF TECHNICAL BID:- _____ AT 5 P.M

NAME OF THE BIDDER M/S _____

Please put ✓ in the respective box

DOCUMENTS: SUBMITTED OR NOT

(TECHNICAL BID)

1	Tender document Fee	Page		Yes	Yes	No	
2	Earnest Money Deposit for Rs.50000	Page		Yes	Yes	No	
3	Registration Certificate of the Organisation. Under Labour Commissioner	Page		Yes	Yes	No	
4	Copy of PAN/GIR Card	Page		Yes	Yes	No	
5	Copy of IT Return filed for last three F.Y	Page		Yes	Yes	No	
6	Copy of EPF & ESI Registration certificate issued by competent authority with up to date deposit in favour of the employees engaged.	Page		Yes	Yes	No	
7	Copy of Service Tax Regd. Certificate	Page		Yes	Yes	No	
8	Copy of Bank Account Statement during last 3 yrs	Page		Yes	Yes	No	
9	Copy of audit of accounts by a C/A Registered under SAG for last three years.	Page		Yes	Yes	No	
10	an affidavit sworn before the Executive Magistrate to the effect that neither the owner/proprietor of service provider have been blacklisted by any organization or are defaulters of any tax liability	Page		Yes	Yes	No	
11	Copy of GST Registration certificate	Page		Yes	Yes	No	
12	Experience certificate for providing BMW services for 3 (three) years	Page		Yes	Yes	No	
13	Attested copy of liable for depositing all taxes, levies, Cess etc	Page		Yes	Yes	No	
14	VAT Clearance	Page		Yes	Yes	No	
15	Staffing Pattern	Page		Yes	Yes	No	
16	Documents in support of handling BMW equipments.	Page		Yes	Yes	No	